

# The Learning Centre School

## School Fees & Policies 2011

**The following Fees and Policies will be in effect beginning First Term 2011**

**K3-K4** – P3500 per term – A P500 fee is added per term for children staying full day.

Reception – P6000

**Std.1-Std. 5** – P7700

**Std. 6-Form 6** – P8000

**Special Needs** – P7700

**10% discount** if next term is paid in full by mid-term of current term

**Late Payment Fee** – P200

**Application Fee for new students** – P200

The above fees do not include the cost of any additional fees incurred during the term, including examination fees, book fees, materials fees or activities fees, where applicable.

All fees are due before the first day of term. Any unpaid fees after that date will be deemed unpaid fees and will incur a late payment fee of P200. All fees must be paid in full before the student enters classes for the term, unless prior arrangements are made with the management. We do not accept post dated cheques for payment of fees for the current term. Fees may be paid by cash, cheque, credit card or direct deposit to the school account.

Note: Because of the fees paid by the school for credit card payments, no discounts will be given if fees are paid by credit card.

A non-refundable deposit of P1000 is required before the end of each term to secure a place for all students for the next term. This deposit is deducted from the fees for next term if the student returns for that term.

**Refund Policy:** Provided the fees for the current term are paid in full and a two week notice is given, any prepaid fees for the next term will be refunded, minus the deposit, in the event the student will not return to school the next term. There will be no refund of fees paid for the current term in the event the student withdraws during the term.

**Returned Cheques:** Any cheques returned by a bank, for any reason, will incur a P200 administration fee.

**Friends & Family Discount:** Any currently enrolled student or family who recommends The Learning Centre School to a new student will be offered a P300 **Friends & Family Discount** from their fees for next term, provided the new student enrolls in the school and their fees are paid in full.