



# The Learning Centre School

---

Plot 39439 Block 6  
Private Bag BR 06  
Gaborone, Botswana

Phone: (267) 391-6605  
Fax: (267) 393-7595

Email: [learn@tlcs.co.bw](mailto:learn@tlcs.co.bw)  
Website: [www.tlcsonline.com](http://www.tlcsonline.com)

May 26, 2020

Dear Parents:

Thank you for your patience as we have been working to ready the school for students.

One thing we want you to know. If you are not yet ready to send your child to school, we understand. Please feel free to notify the school office in that case. Though we are preparing our pre-school, we understand that some of the littlest ones may not be ready to come. It's important that we know though, so please write to [learn@tlcs.co.bw](mailto:learn@tlcs.co.bw) to inform us.

We are putting some procedures in place, that you need to note. We will also try to keep updating via the Facebook page as well. You do not have to be a member of Facebook to watch our video updates.

As Primary children enter, they will stop and step in some disinfectant and then stop by the tables at the small hall and have their temperature recorded before proceeding to their classroom where they will have their hands sanitized before entering.

Secondary students will go directly to their building after stepping in disinfectant, to have their temperature recorded before proceeding to their classrooms.

**It's important that whoever drops the child waits to be sure that they clear the temperature station because students with a temperature of 37.5 will not be allowed further onto campus. We will have a schedule for the classes to sanitize or wash hands regularly throughout the day.**

Dismissal will be our most complicated issue so please be patient with us as we work to get it all synchronized.

**\*At 11:30 and 4:30 dismissal, the following Primary students will be dismissed from the PRE-SCHOOL parking. All primary students with a sibling in preschool, Standards 6 and 7 except for students with siblings in other primary classes. Standard 6 and 7 students with siblings in other classes will be dismissed from the front parking.**

\*At 11:30 and 4:30 dismissal the following classes will be dismissed from the FRONT parking area. Standards 1-5.

\* IND classes will be dismissed at 11:30 from the front parking area.

Secondary students will be dismissed at 1 PM unless they have extra classes. Secondary students that have no siblings in other areas of the school will be dismissed at the atrium door on the side of the building. Other secondary students will be dismissed in the normal area.

**We want to strongly remind you of the importance of picking your child in a timely manner. Since we have two sessions, all of our staff will be busy and we will be unable to oversee. Due to the restraints we have, we cannot be waiting for an hour for you to collect your child. Our staff will be working long hours, so please consider them and arrange for a timely pickup.**

Some parents have asked about masks. There are options for students to wear a face shield but a mask must also be available. Names must be on them prominently so there can be no swapping. Teachers will be wearing face shields and utilize masks when supervising children at close range.

As we have said, our tuck shop will be closed until further notice. We will provide preschool food as usual.

We are revising the 2020 calendar. Please note that all days missed in Term One/Two will be made up before the end of the school year. According to the MOBE, all schools must offer 180 days of in class instruction.

We have the most wonderful parents at TLCS and we have heard from so many of you, letting us know that you are encouraging us. Other than having your child at school on time, how can you help?

Keep a sick child at home. Please don't put others at risk.

Remind your children about the importance of washing hands/or sanitizing and keeping their masks on.

Remind them that during flu season, they should not share eating utensils or food.

Birthdays at school this term cannot be celebrated by cakes and sweets. Sugar harms the immune system.

Ensure they come to school with their own marked water bottle.

Also, they need to come with the work given to them as we left First Term.

We encourage all parents to drive their children to school this term, but if that is not possible, please ensure that whoever is driving your child to school is following the COVID-19 guidelines for transportation.

Our offices remain closed except for scheduled appointments. Parent should remain in cars at drop off and pick up.

**Preschool parents will need to open their car doors for the children at dropoff and dismissal for the safety of our staff.**

We will continue to communicate, please feel free to direct questions to [learn@tlcs.co.bw](mailto:learn@tlcs.co.bw)

Kind Regards,

TLCS ADMIN